



## St Joseph's Primary School Returning to School Plan Term 4 2020

As we plan for the phased transition back to on-site learning for our students next week, we refocus our efforts on a set of common core priorities: wellbeing and the key academic areas of Mathematics and Literacy. The wellbeing, particularly the mental health of every student is our highest priority. We will provide support as they move back to St Joseph's and learn to navigate the playground and the classroom successfully. There will be plenty of opportunities for students to revisit and practise the social skills required to re-establish friendships, play successfully with peers, manage emotions, work collaboratively, take turns and listen to one another.

In considering these priorities we have adjusted what we would normally do in Term 4 - after all, this is no ordinary year. The leadership team have consulted and agreed upon the following actions:

### Priority One Wellbeing

- To assist student wellbeing, teachers will plan and teach wellbeing lessons four times a week using the **'Resilience, Rights and Respectful Relationships'** program. This whole school approach explicitly teaches the social and emotional topics of Problem Solving, Positive Coping and Stress Management and gives our students the language and skills to build healthy relationships, resilience and confidence.
- The creation of a whole school art piece that represents the remote learning experience. All students will contribute to the art piece and it will be displayed in a prominent position as a symbol of our belonging and connectedness to one another.
- We will have **staggered break times** on the playground at recess and lunch time for the first couple of weeks to give students plenty of space to reconnect with classmates and play areas.

### Weeks 2 - 4 Staggered breaks

	Prep - Yr 2	Yrs 3 -6
<b>Morning block</b>	9 - 11	9 - 11:40 (Fruit snack/quick run around at 10)
<b>Recess</b>	11 - 11:30	11:40 - 12:30
<b>Middle Block</b>	11:30 - 1:00	12:30 - 2:00
<b>Lunch</b>	1:00 - 1:50	2 - 2:30
<b>Afternoon Block</b>	1:50 - 3:30	2:30 - 3:30

- Higher teacher to student ratio during recess and lunch time to provide support to students on the playground.
- Brain break times will be scheduled throughout the day as students build up stamina with work tasks back in the classroom. These will also support student wellbeing as they will be games, songs and activities and give students a short mental break. The brain breaks will not be conducted using technology.
- **Book Week** dress up day and Day for Daniel (raise awareness of child safety) will give everyone the chance to have fun together and normalise our program. Details will be sent out regarding these events.
- Classroom teachers will revisit class mottos and school rules and re-establish classroom routines in collaboration with students. Each class will have a number of debriefs about Term 3 remote learning and discuss this unique experience.
- Potential end-of-year celebration for all students to acknowledge the year and send off Year 6 students.

### **Priority Two Teaching and Learning**

- Classroom teaching of Mathematics and English will be prioritised each day with a two and a half hour allocation to English and a one to one and a half hour allocation to Mathematics.
- Focus on whole class teaching of Mathematics and English, with supporting small groups as required for the first three weeks of onsite learning in Term 4.
- Additional teachers, leadership team and LSO's will be in the junior classrooms for the teaching of English and Mathematics, these staff members will conduct small group explicit teaching sessions in conjunction with the classroom teacher.
- Additional and targeted support for students Years 3 - 6 in the key areas of English and Mathematics by Literacy Leader, Mathematics Leaders, LSO's and additional teaching staff.
- Staff will be forgoing leadership time to further support students in the classroom with their English and Mathematics.
- Rigorous Assessment of students after they have successfully transitioned back to school. Assessments will include normed tests on reading, spelling and mathematics.
- Staff will document units of work taught onsite and remotely in 2020 and audit our 2020 curriculum scope and sequence to inform 2021 planning and priorities.
- Staff will analyse data and use this to assist with report writing and handover for 2021
- Detailed hand over on all students to the classroom teacher for 2021.
- Providing transition and orientation opportunities at the end of the term for students.

### **Priority Three Health and Safety**

- Hand hygiene will continue to be a priority. Students will wash and sanitize their hands throughout the school day
- Tables and chairs will be wiped down twice a day
- Students are to bring their own water bottle for use at school as they will not be able to drink directly from the water fountains at this time
- Fresh air flow indoors will be promoted with enhanced air ventilation maximised where possible and is practical
- Standard precautions will be adopted when providing First Aid. Gloves will be used when dealing with blood or bodily fluids

- Face masks required by all adults (Staff are permitted to remove their face masks when they are teaching)
- Standard precautions will be adopted when providing First Aid. Gloves will be used when dealing with blood or bodily fluids
- No large gatherings until further notice e.g. assemblies or mixed classes
- Visitors to school grounds are limited to those delivering or supporting essential school services and operations (e.g. student health and wellbeing services, safety, cleaning and maintenance workers).
- Additional staff, including parent volunteers, must not attend school at this time.
- **Visitors to school grounds must comply with physical distancing and face mask advice set out in this document, and practise good hand hygiene.**
- Signage at school gates to reduce congregation and ensure physical distancing
- The school has contracted a cleaner to thoroughly clean the school building every night, with particular attention to high touch areas.

### **Staggered drop off and pick up for Term 4**

In order to ensure the safety of all our families we ask that you take note of the drop off and pick up schedule to accommodate this. Face masks and social distancing are required.

#### **Drop Off**

- No parent access to school grounds
- School gates will be open at 8.30
- Staggered drop-off times are:
  - **8:30am - 8:40am: Prep and P-6 Siblings**
  - **8:40am - 8.50am: Years 1-6 Non-Siblings**
- Two drop-off points are:
  - Double gates on Staniland Grove
  - Single gate on Sandham Street (Nearest the basketball court)
- Parents not to congregate i.e. move on quickly
- School staff will be present at the gate to welcome students and direct them to their classrooms
- Hand sanitizer to be used upon entry to school buildings for all children and staff.

#### **Pick-Up**

- Staggered and designated pick up spots after school
  - **3.20pm: Prep - Year 2 and their siblings**
  - **3:30pm: Years 3 - 6 students**
- Parents enter through the single gate on Sandham Street (nearest basketball court). Follow markers provided across the playground towards double gates on Staniland Grove
- Please collect your child/children from class groups and exit promptly
- Exit only through double gates on Staniland Grove
- Each class will be assigned an area across the front playground to allow for a seamless and quick pick up.

#### **Wet Day Pick-Up:**

- Students will line up in classes in the Atrium

- Parent access through Tuckshop foyer, no access through school office area
- Parents will be directed to walk around the perimeter of the Atrium in an anticlockwise direction collecting their students and exiting the Atrium via Year 3 stairs door or Parish Carpark
- In the event of a wet day pick-up, the procedure will be clearly signposted and directed by staff.

### **After and Before School Care**

- Parents are not able to enter the building to drop off or pick-up children from this program.
- Parents must ring through to the program under both instances and will be met at the car park entry door.

### **Health and wellbeing**

- Any student who is unwell must not attend school onsite. If a student becomes unwell while at school, parents will be contacted for the student to be collected.
- The mental health and wellbeing of our students and community will be an important consideration during the return to school transition. Social and emotional learning will be a critical feature of our daily program.

The following measures will continue to be in place:

- Restricted access to the administration area. Entry to admin area via the front door only for **essential** purposes e.g. First Aid, medication, fees, drop off of children supplies
- Otherwise please contact Moira or Kerry via phone or email.
- Parents will no longer be able to enter the school building before or after school.
- These measures across the school are to ensure the interaction between children and families is minimized as much as possible.

Warm regards,

Simon, Sarah and Bek